

# NJAPPA Fall General Membership Meeting

## Call for Educational Session Proposals

*Sharing Knowledge • Strengthening Campuses • Building Our Profession*

### Share Your Experience

Every day, higher education facilities professionals solve problems, improve processes, complete projects, and gain valuable insights through their work.

The NJAPPA Fall General Membership Meeting provides an opportunity to share those experiences with colleagues from across New Jersey while strengthening our profession through the exchange of ideas.

Whether your topic highlights an innovative initiative, a practical solution, a lesson learned, an emerging trend, or a challenge that inspired a new approach, we encourage you to submit a proposal. Whether you're a first-time presenter or an experienced speaker, your experience may provide an idea another campus can adapt and build upon. Some of the most valuable educational sessions begin with a simple idea shared by a colleague.

### Educational Session Formats

NJAPPA encourages educational sessions that promote discussion, share practical experiences, and provide ideas attendees can apply on their own campuses. Traditional presentations, panel discussions, case studies, demonstrations, facilitated conversations, collaborative presentations, and interactive workshops are all welcome.

### Suggested Topics

- Leadership & Professional Development
- Facilities Operations & Maintenance
- Planning, Design & Construction
- Sustainability & Energy Management
- Technology & Artificial Intelligence
- Workforce Development
- Emergency Preparedness & Campus Safety
- Project Management & Capital Planning
- Customer Service & Campus Partnerships
- Regulatory Compliance & Industry Trends
- Innovation, Lessons Learned & Best Practices
- ...or any topic that supports the success of higher education facilities professionals.

## Proposal Information

- Session Title
- Session Description (250–500 words)
- Three Learning Objectives
- Presenter Biography
- Presenter Contact Information
- Preferred Session Format
- Audio/Visual or Room Setup Requirements (if applicable)

First-time presenters are encouraged to submit. Co-presenters are welcome and often provide valuable perspectives by bringing together multiple institutions or educational and business partner collaborations.

## Proposal Evaluation

- Relevance to higher education facilities professionals
- Practical value and applicability
- Quality and clarity of the proposal
- Learning objectives and educational outcomes
- Overall contribution to a balanced educational program

## Important Dates

| Milestone                        | Date              |
|----------------------------------|-------------------|
| Call for Proposals Opens         | Open Now          |
| Proposal Submission Deadline     | September 11, COB |
| Presenter Notification           | September 18      |
| 95% DRAFT Due for Review         | October 23        |
| Final Presentation Materials Due | October 30        |

## Questions?

[John Pereira](#)

Director of Professional Development, NJAPPA

## Help Shape This Year's Educational Program

The strength of NJAPPA has always been the willingness of its members to share knowledge, exchange ideas, and learn from one another.

Every educational session has the potential to spark a new idea, improve a process, or strengthen a campus community.

Whether you're presenting for the first time or returning as a seasoned speaker, we encourage you to submit a proposal and help shape this year's educational program. We look forward to learning from your experience.